

Attachment 1:

Linked Information Network of Colorado (LINC)

Certification of Project Completion and Data Destruction

The LINC Data Use License (DUL) signed by _____ (“Data Recipient”) on _____ date for LINC Project # _____ allowed for the receipt of anonymized LINC Project data during the project period. The Principal Investigator (PI) and/or Co-Principal Investigator (Co-PI) identified in the LINC DUL is required to destroy all data provided for the approved LINC Project by the end date of the project specified in the LINC DUL. In the DUL, the LINC Data Recipient agreed not to retain any LINC Project Data, or any parts thereof, or any derivative files that can be used in concert with other information after the aforementioned file(s) and LINC Project Data.

By signing below, the PI or Co-PI assures that all data elements loaned to the authorized personnel listed in the DUL for LINC Project #19-01 have been destroyed in accordance with the “Guidance to Render Unsecured Protected Health Information Unusable, Unreadable, or Indecipherable to Unauthorized Individuals,” as established by the U.S. Department of Health and Human Services (HHS). The details of data destruction are as follows:

- 1. Data destruction date:
2. Data destruction personnel:
3. Data destruction method:

Signature: _____ Date: _____

LINC Project # _____

PI/Co-PI Name: _____

Organization: _____

Phone Number: _____ . Email address: _____

Address: _____

Please send the signed and completed form to:
Whitney LeBoeuf, Acting LINC Director (whitney@coloradolab.org)